

ADMINISTRATIVE-INTERNAL USE ONLY

DDA 76-5492

5 NOV 1976

MEMORANDUM FOR: Comptroller  
STATINTL ATTENTION : [REDACTED]  
STATINTL FROM : [REDACTED]  
Chief, Management & Assessment Staff, DDA  
SUBJECT : DDA Status Report as of 31 October 1976 on  
DDCI Action Items  
REFERENCE : Multiple Addressee Memo from DDCI dated  
10 August 1976, Subject: Additional Action  
Items Arising Out of the 1976 Program Review

This memorandum is in response to your request for a monthly status report on actions where DDA has primary responsibility.

Plan for Enhancement of Professionalism Through Training  
(para 3 of reference)

Action completed under DDA 76-5395 with information copy sent to the Office of the Comptroller, 1 November 1976.

Quarterly Directorate EEO Report - First Report as of 31 December 1976 (para 4)

The DDA Equal Employment Opportunity Officer is accumulating information needed for submission of the report for the period as requested by reference.

More Precise Definition of Individual Substantive Assignments  
(para 5)

The Chief, Plans Staff, Office of Personnel, has been providing assistance as requested by [REDACTED] in the development of a plan for personnel inventory by the Office of the Comptroller as of 31 October.

STATINTL

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SUBJECT: DDA Status Report as of 31 October 1976 on DDCI  
Action Items

ADP Billing System (para 8)

A proposed ADP resource allocation system for central ADP services was formulated by the Director of Data Processing and forwarded to the Comptroller under DDA 76-5290 on 23 October 1976.

SAFE Quarterly Status Reporting - First Report as of  
31 December 1976 (para 9)

OBP and CRS are making plans for preparation of the requested joint report.

Space in the Washington Area (para 10)

Work continues on the preparation of a policy statement for review by EAG regarding space assignments in the metropolitan area.

STATINTL

Distribution:

Original & 1 - Addressee w/att. (DDA 76-5290 & DDA 76-5395)  
1 - JFB Chrono  
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STATINTL DDA/M&AS: [REDACTED]:sh/5226 (5 November 1976)

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